

## BOARD MEETING NOTICE AND AGENDA

### CULVER CITY UNIFIED SCHOOL DISTRICT Special Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 4:30 p.m. OPEN SESSION – 5:00 p.m.

District Office Board Meeting Room  
4034 Irving Place, Culver City, CA 90232

August 17, 2010

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

### PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

#### 1. CALL TO ORDER

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

#### **Roll Call – Board of Trustees**

Steven Gourley, President

Scott Zeidman, Esq., Vice President

Karlo Silbiger, Clerk

Katherine Paspalis, Esq., Member

Patricia G. Siever, Member

#### 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

#### 3. RECESS TO CLOSED SESSION

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ali Delawalla, Assistant Superintendent Business Services  
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

3.2 Public Appointment/Employment (Pursuant to GC §54947)  
Certificated Personnel Services Report No. 3  
Classified Personnel Services Report No. 3

- 3.3 Public Employee Employment (Pursuant to GC §54957)
  - a) Superintendent

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 5:00 p.m.**

5.1 Roll Call – Board of Trustees  
Steven Gourley, President  
Scott Zeidman, Esq., Vice President  
Karlo Silbiger, Clerk  
Katherine Paspalis, Esq., Member  
Patricia G. Siever, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Certificated Personnel Reports No. 3
- 9.2 Approval is Recommended for the Classified Personnel Reports No. 3

10. **BOARD BUSINESS**

10.1 Discussion of Criteria and Attributes for Superintendent Search Firm

11. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

11.1 Superintendent Search Firm Presentations

12. **CLOSED SESSION– (cont.)**

- 12.1 Public Employee Employment (Pursuant to GC §54957)
  - a) Superintendent

- 13. **ADJOURNMENT OF CLOSED SESSION**
- 14. **REGULAR MEETING – 7:00 p.m.**
- 15. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**
- 16. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**16.1 Superintendent's Items**

16.1a Approval is Recommended that the Board of Education Appoint a Search Firm to Commence the Superintendent Search Process, Contingent Upon the Final Approval of the Consultant Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

17. **BOARD BUSINESS – (cont.)**

17.1 Discussion on Board Goals

18. **ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

September 14 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place  
 September 28 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**BOARD REPORT**

**9.2 Certificated Personnel Services Report No. 3**

I. Authorization and Ratification of Employment

A. Second – Year Probationary Teacher  
Effective August 25, 2010  
Funding Source: General Fund  
Total Cost: \$ 51,390.00 (salary)

1. Cowen, Kate Linwood E. Howe (change in status – was temp.)

B. First – Year Probationary Teacher  
Effective August 24, 2010  
Funding Source: General Fund  
Total Cost: \$ 58,640.00 (salary)

1. Diamond, Kimberly Linwood E. Howe

C. Temporary Teacher  
Effective August 24, 2010 through June 17, 2010  
Funding Source: General Fund  
Total Cost: \$62,115.00 (salary)

1. Mendez – Tobar, Ana La Ballona Elementary School  
2. Nakagawa, Kana El Marino Language School

D. Regional Occupational Program Instructors – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at additional 20% of current salary  
Funding: LACOROP  
Total Cost: \$ 989.00

1. Mann, Ali

E. Regional Occupational Program Instructor – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at \$36.95 hourly rate,  
not to exceed 600 hours  
Funding: LACOROP  
Total Cost: \$ 22,170.00

1. Brandt, Michael

**BOARD REPORT**

**9.2 Certificated Personnel Services Report No. 3 – Page 2**

I. Authorization and Ratification of Employment – continued

F. Regional Occupational Program Instructor – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at \$34.10 hourly rate,  
not to exceed 640 hours  
Funding: LACOROP  
Total Cost: \$ 21,824.00

1. Hoebink, Robert

G. Regional Occupational Program Instructor – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at \$36.95 hourly rate,  
not to exceed 650 hours  
Funding: LACOROP  
Total Cost: \$ 24,017.50

1. Kurnarsky, Larry

H. Regional Occupational Program Instructor – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at \$31.24 hourly rate,  
not to exceed 680 hours  
Funding: LACOROP  
Total Cost: \$ 21,243.20

1. White, Marcos

I. Regional Occupational Program Instructor – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at \$31.24 hourly rate,  
not to exceed 100 hours  
Funding: LACOROP  
Total Cost: \$ 3,124.00

1. Keele, Kevin

J. Regional Occupational Program Instructor – High School, Fall 2010  
Effective August 26, 2010 through January 21, 2010 at \$36.95 hourly rate,  
not to exceed 700 hours  
Funding: LACOROP  
Total Cost: \$ 25,865.00

1. Sunwaye, Lisa

**BOARD REPORT**

**9.2 Certificated Personnel Services Report No. 3 – Page 3**

**I. Authorization and Ratification of Employment – continued**

**K. Extra Assignment – Mandatory CPR/First Aid Training per Licensing Regulations  
Effective July 10, 2010 at current hourly rate of pay, not to exceed 4 hours  
Funding Source: Child Development  
Total Cost: \$1,657.88**

- |                       |                      |
|-----------------------|----------------------|
| 1. Aqueveque, Rosie   | 11. Langston, Marie  |
| 2. Armendariz, Anna   | 12. Lyall, Christine |
| 3. Bailey, Renee      | 13. McClellan, Traci |
| 4. Diaz, Frances      | 14. Orozco, Lourdes  |
| 5. Edkar, Maria       | 15. Pulliam, Darla   |
| 6. Frederick, Georgia | 16. Reeves, Pat      |
| 7. Gallagher, Carol   | 17. Rico, Albert     |
| 8. Goodman, Cheryl    | 18. Solimon, Nona    |
| 9. Gray, Angela       | 19. Tillet, Aretha   |
| 10. Jones, Rhonda     |                      |

**L. Extra Assignment – New Teacher Orientation, Co-Presenters  
Effective August 24, 2010 at per diem rate of pay for one day  
Funding Source: BTSA Beginning Teacher Support and Assessment  
Total Cost: \$ 1,317.44**

- a. Fournier, Antoinette
- b. Levit, Amy
- c. Wilcox, Kelley

**M. Extra Assignment – Caring School Community Training  
Effective September 8, 2010 at 35.00 per hour, not to exceed 1.25 hours per teacher  
Funding Source:  
Total Cost: \$ 1093.75**

- |                        |                       |
|------------------------|-----------------------|
| 1. Abascal, Atoosa     | 14. Hodge, Amy        |
| 2. Black, Sandy        | 15. Holman, Greg      |
| 3. Burkenheim, Karen   | 16. Jimenez, Armando  |
| 4. Burns, Tracey       | 17. Maldonado, Amy    |
| 5. Chabola, Casey      | 18. Mont, Ali         |
| 6. Chinelli, Vivian    | 19. Rose, Jeff        |
| 7. Cowen, Kate         | 20. Schnauss, Lisa    |
| 8. De Rojas, Laura     | 21. Spinelli, Marion  |
| 9. Diamond, Kimberly   | 22. Sweeney, Mary Ann |
| 10. Frazier, Darla     | 23. Taylor, Joey      |
| 11. Galambos, Deborah  | 24. Wagner, Joyce     |
| 12. Glassman, Lili     | 25. Wilson, Erin      |
| 13. Gualtieri, Natalie |                       |

**BOARD REPORT**

**9.2 Certificated Personnel Services Report No. 3 – Page 4**

**I. Authorization and Ratification of Employment – continued**

N. Extra Assignment – Professional Development for Induction Teachers  
Effective August 26, 2010 through June 17, 2010 at \$35.00 per hour,  
not to exceed 20 hours per teacher  
Funding Source: BTSA Beginning Teacher Support and Assessment – Induction  
Total Cost: \$ 6,300.00

- |                         |                       |
|-------------------------|-----------------------|
| 1. Benitez, Claudia     | 6. Groya, Julie       |
| 2. Cole, Christine      | 7. Levit, Amy         |
| 3. Fournier, Antoinette | 8. Miramontes, Martin |
| 4. Grant, Sheila        | 9. Wilcox, Kelley     |
| 5. Greenstein, Pam      |                       |

O. Extra Assignment – Moderator for the Math Olympiad Teams  
Effective September 1, 2009 through March 24, 2010  
Funding Source: Empower Our Schools  
Total Cost: \$ 875.00

1. Egan, Johanna
2. Horiba, Alice

P. Extra Assignment – Adult School Kids Summer Program Teachers  
Revision – Item previously approved on Board Report No. 21; 6/8/10  
Effective June 28, 2010 through July 30, 2010 at \$39.13 per hour as arranged  
Funding Source: Kids Summer Program  
Total Cost: \$18,880.23

- |                            |                      |
|----------------------------|----------------------|
| 1. Abrams, Jonathan        | 15 hours per week    |
| 2. Baar-Limon, Silvia      | 30 hours per week    |
| 3. Coelho, Isabel          | 30 hours per week    |
| 4. DeFelice, Nancy         | 15 hours per week    |
| 5. Egan, Johanna           | 15 hours per week    |
| 6. Eskridge, Patty         | 15 hours per week    |
| 7. Ezaki, Satomi           | 15 hours per week    |
| 8. Kurnarsky, Larry        | 15 hours per week    |
| 9. Lopez, Javier           | 30 hours per week    |
| 10. McMillan, Wade         | 30 hours per week    |
| 11. Morgan, Nancy          | 15 hours per week    |
| 12. Morris, Ruth           | 30 hours per week    |
| 13. Munoz-Friedman, Zelina | 30 hours per week    |
| 14. Rodriguez, Maria       | 15 hours per week    |
| 15. Rosemberg, Leila       | 32.50 hours per week |
| 16. Sablan, Angelo         | 15 hours per week    |
| 17. Sikorski, Patti        | 30 hours per week    |

**BOARD REPORT**

**9.2 Certificated Personnel Services Report No. 21 – Page 5**

**I. Authorization and Ratification of Employment – continued**

**P. Extra Assignment – Adult School Kids Summer Program Teachers – continued**

- |     |                    |                   |
|-----|--------------------|-------------------|
| 17. | Teetzel, Todd      | 15 hours per week |
| 18. | Vielman, Monica    | 30 hours per week |
| 19. | Washington, David  | 15 hours per week |
| 20. | White, Marcos      | 30 hours per week |
| 21. | Yarbrough, Phyllis | 30 hours per week |

**II. Change in Location**

Revision – Item previously approved on Board Report No. 1; 7/13/10

- |    |                |                            |
|----|----------------|----------------------------|
| 1. | Johnson, Robyn | From: El Rincon Elementary |
|    |                | To: Farragut Elementary    |

**II. Resignations**

- |    |  |  |
|----|--|--|
| 1. | Altergott, Jennifer<br>Substitute Teacher    | Effective July 23, 2010<br>Reason: Another Job   |
| 2. | Hong, Phuong<br>Substitute Teacher           | Effective June 30, 2010<br>Reason: Another Job   |
| 3. | Munoz-Friedman, Zelina<br>Substitute Teacher | Effective June 18, 2010<br>Reason: Another Job   |
| 4. | Newbaker, Katherine<br>El Rincon             | Effective July 28, 2010<br>Reason: Career Change |

**RECOMMENDED MOTION:** That approval be granted for Certificated Personnel Services Report No. 3

Moved by:

Seconded by:

Vote:



**BOARD REPORT**

**9.3 Financial Implication for Classified Personnel Services Report No. 3**

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

- |    |                         |  |
|----|-------------------------|--|
| 1. | Summer Enrollment Clerk | Funding Source: General Fund – Ed Services<br>Fiscal Impact: \$200 |
| 2. | Substitute Clerk Typist | Funding Source: General Fund<br>Fiscal Impact: \$300/assignment    |
| 3. | Substitute Clerk Typist | Funding Source: General Fund<br>Fiscal Impact: \$500/assignment    |
| 4. | Substitute Clerk Typist | Funding Source: General Fund<br>Fiscal Impact: \$21,000/year       |

II. Authorization, Approval & Ratification of Change In Assignment

- |    |                        |  |
|----|------------------------|--|
| 1. | Personnel Office Clerk | Funding Source: General Fund<br>Fiscal Impact: \$37,000/year |
|----|------------------------|--|

**BOARD REPORT**

**9.3 Classified Personnel Services Report No. 3**

**I. Authorization, Approval & Ratification of Employment**

**A. Clerical & Fiscal**

1. Scott, Linda  
Summer Enrollment Clerk  
(Initial assignment previously approved on  
BR #2, 07/27/10)  
District Office – Pupil Personnel Services  
Not to exceed 10 additional hours  
Funding Source: General Fund – Ed Services  
Effective August 10, 2010 through  
August 18, 2010  
Range 19
2. Gueco, Maria  
Substitute Clerk Typist  
High School – Extra Assignment  
Not to exceed 20 hours  
Funding Source: General Fund  
Effective August 12, 2010 through  
August 13, 2010  
Hourly, as needed
3. Soto, Midgie  
Substitute Clerk Typist  
Farragut – Extra Assignment  
Not to exceed 24 hours  
Funding Source: General Fund  
Effective August 18, 2010 through  
August 20, 2010  
Hourly, as needed
4. Block, Lenore  
Substitute Clerk Typist  
District Office  
Funding Source: General Fund  
Effective August 30, 2010  
Hourly, as needed

BOARD REPORT

9.3 Classified Personnel Services Report No. 3 – Page 2

II. Authorization, Approval & Ratification of Change In Assignment

1. Cummings, Catherine  
Promotion via Classified Interview:  
(Position previously approved on BR #22,  
06/22/10)  
From: Instructional Assistant  
El Rincon  
3.5 hours per day, school year  
To: Personnel Office Clerk  
District Office – Human Resources  
8 hours per day, 12 months per year  
Funding Source: General Fund  
Effective August 9, 2010  
Confidential Salary Schedule

III. Authorization, Approval & Ratification of Revision to Board Item Previously Approved on Board Report #2, 07/27/10

1. Muto, Sue  
Substitute Clerk Typist  
District Office – Pupil Personnel Services  
Not to exceed 8 hours per day, 20 days per year  
Funding Source: General Fund – Ed Services  
From: Effective August 30, 2010 through  
June 17, 2011  
To: Effective August 16, 2010 through  
June 17, 2011  
Hourly, as needed

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 3

Moved by:

Seconded by:

Vote:

8/17/10  
10.1

## BOARD REPORT

### 10.1 Discussion of Criteria and Attributes for Superintendent Search Firm

The Board is in the beginning stages of searching for the new district Superintendent. They will share and discuss their individual thoughts on the criteria and attributes the new Superintendent should encompass.

8/17/10  
11.1

## BOARD REPORT

### 11.1 Superintendent Search Firm Presentations

The Board will hear presentations from search firms Dave Long and Associates, Cosca Group, and ProAct. The Board will make a decision as to which firm will execute the Superintendent search for the district.

**BOARD REPORT**

**8/17/10**

**16.1a**

**16.1a Approval is Recommended that the Board of Education Appoint a Search Firm to Commence the Superintendent Search Process, Contingent Upon the Final Approval of the Consultant Agreement**

The Board of Education must select a search firm to commence the Superintendent search process. At the current Special Board Meeting they heard three presentations from the firms they have selected thus far.

Board members have suggested revisions to the firms' contracts, and if chosen, the representative(s) of the firm will need to agree to the revisions before any contracts are executed.

It is recommended that the Board take action in appointing the firm that will commence the Superintendent search process.

**RECOMMENDED MOTION**

**That the Board Appoint a Search Firm to Commence the Superintendent Search Process, Contingent Upon the Final Approval of the Consultant Agreement.**

Moved by:

Seconded by:

Vote:

8/17/10  
17.1

## **BOARD REPORT**

### **17.1 Discussion on Board Goals**

At the request of Board member Patricia G. Siever, the Board will discuss the draft of Board Goals and Objectives, and set up a workshop for further discussion.